

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

September 18, 2023

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on September 18, 2023

President Jeremy Bloeser called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser attended. Dr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Pat Kennedy, Solicitor also attended. Mrs. Britni Burlingham was absent.

Mrs. Lee requested the WASD/WEA Memorandum of Agreement be removed from the addendum. Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the agenda and addendum with the memorandum removed. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mrs. Hetherington to approve the meeting minutes of the August 21, 2023 Regular Board Meeting and the September 11, 2023 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

Ms. Lindsay Bish addressed the Board on a truancy issue. Dr. Berlin informed her that he would contact her to speak with her regarding this issue.

Dr. Berlin introduced Mrs. Barboni, Mr. Englert, Mr. Paris and Mrs. Peebles, who gave the board the testing data for our students in each building. State data is not available until November. Our data shows that we have been and continue to be average or above in most areas. Mr. Englert also shared the Graduation Pathways requirements now required in Pennsylvania for students to graduate from high school.

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the following reports, payments, and invoices as presented:

- Revenue & Expenditure Reports
  - [General Fund](#): \$6,207,141.46
  - Year to Date Budget vs. Actual - [June](#) [August](#)
  - [Capital Projects](#): \$504,331.66
  - [Cafeteria](#): \$683,787.62
  - [Cafeteria Profit/Loss](#): \$(17,565.89) Year to Date: \$(17,565.89)
- Checks and Invoices
  - [Exhibit A1](#) Checks Already Written: \$ 60,472.10
  - [Exhibit A2](#) Checks Already Written: \$59,335.05

## Roll Call

## Agenda

## Meeting Minutes

## Guest and Citizen Comments

## School Report

## Business Administrator's Report

- [Exhibit A3](#) General Fund Bills: \$133,490.66
- [Exhibit B1](#) Cafeteria Checks Already Written: \$53.54
- [Exhibit B3](#) Cafeteria Bills: \$20,578.88
- [Exhibit C3](#) Capital Project Fund Bills: \$125,000
- [Exhibit D](#) SHS Activity Fund Report: \$71,012.97

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Farrell, seconded by Mrs. Hetherington to approve the District ARP ESSER Health and Safety Plan as outlined in [Exhibit E](#). Motion approved by a voice vote with no opposition.

**ARP/ESSER  
Health & Safety  
Plan**

Motion by Dr. Pushchak, seconded by Mr. Matson to approve the Unified Champions Schools Memorandum of Understanding between Special Olympics Pennsylvania and Seneca High School as outlined in [Exhibit F](#). Motion approved by a voice vote with no opposition. Motion carried.

**Special  
Olympics/Seneca  
High School MOU**

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit G](#). Motion approved by a voice vote with no opposition. Motion carried.

**Transfers**

Motion by Mr. Morvay, seconded by Mr. Matson to approve the Sponsor-to-Sponsor Agreement with the YMCA Erie as outlined in [Exhibit H](#). Motion approved by a voice vote with no opposition. Motion carried.

**Sponsor to Sponsor  
Agreement  
YMCA/WASD**

Motion by Mr. Matson, seconded by Dr. Puschak to approve the Agreement between YMCA and WASD for the YMCA Child Care Program as outlined in [Exhibit I](#). Motion approved by a voice vote with no opposition. Motion carried.

**YMCA Child Care  
Agreement**

Motion by Mrs. Lee, seconded by Mr. Matson to approve the following:

- Larry Meginnis as an addition to the ESS Substitute List.
- Sarah Wasson as an addition to the Service Personnel Substitute List for the 2023-2024 school year.
- Accept the following resignations:
  - Jessica Sambuchino, grade 6 teacher effective August 22, 2023
  - Victoria Pawlak, Emotional Support teacher effective August 22, 2023
  - Laura DeAngelo, special education aide effective August 22, 2023.
  - Laura Holmes, cook/baker effective October 14, 2023
- The following appointments:
  - Laila Alimahmoodi as Emotional Support Teacher at Masters, Step 6 effective August 23, 2023.
  - Anna Chimera as Grade 6 ELA Teacher at Bachelors, Step 3 effective August 23, 2023.
  - Hunter Wagner as Special Education Aide, Class B effective August 29, 2023.
  - Sophia Worner as Special Education Aide, Class B effective August 29, 2023.

**ESS Sub List  
Service Sub List**

**Resignations**

**Personnel  
Appointments**

- Mr. Justin Grossman and Dr. Lisa Jablonski as Truancy Officers for the district effective August 29, 2023.
- Brooke Gibbs as WAEC Support Aide, Class B, 3 hours/day, 180 days/year effective August 30, 2023.
- Kayleigh Salisbury as Custodian, Class B, 7 hours/day, 210 days/year effective September 25, 2023.
- To amend Lisa Jablonski's start date as Assistant Principal, SHS to September 26, 2023.
- Tuition reimbursements as outlined in [Exhibit J](#).
- The following conference requests:
  - WASD teachers to attend various Regional In-Service training sessions on October 9, 2023 with permission from their building principal with a total cost not to exceed \$300/building. Funds from Professional Development.
  - Erica Young to attend PETE & C, virtually, February 5-7, 2024 at an estimated cost of \$760. Fund from Title IV.
  - Rebecca Kelley, Krista Wehan, Erica Fox, Steve O'Donnell, Theresa Bricker, Stephanie Boyd, Pam Burdick and Chris Paris to attend PETE & C, February 5-7, 2024 in Hershey, PA at an estimated cost of \$15,000. Funds from Title IV.
  - Erin Fonzo and Heather Hedderman to attend Power Library/Access PA Training on October 10, 2023 in Grove City, PA at an estimated cost of \$55.20. Funds from Professional Development.
  - Jessica Mathis to attend A/CAPA Conference November 8-10, 2023 in Hershey, PA at an estimated cost of \$1,368. Funds from Professional Development.
  - Krista Wehan to attend CASE Conference November 8-10, 2023 in Pittsburgh, PA at an estimated cost of \$1,195.96. Funds from Professional Development.
- The following job descriptions
  - Bocce Coach – [Exhibit K](#).
  - Social Worker – [Exhibit L](#).
- The following leave requests:
  - Leave of Absence utilizing Family Medical Like Leave of Absence for Bethany Gibson beginning September 1, 2023.
  - Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Sandra Paulsen beginning September 14, 2023.
  - Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Stephanie Boyd effective September 15, 2023.

Motion approved by a voice vote with no opposition. Motion approved.

Motion by Mrs. Farrell, seconded by Dr. Pushchak to approve the second reading of the following policies:

- 006 - Meetings – [Exhibit M](#).
- 216.1 – Supplemental Discipline Records – [Exhibit N](#).

**Tuition  
Reimbursement  
Conference  
Requests**

**Job Descriptions**

**Leave Requests**

**Second Reading  
Policies**

- 237 – Electronic Devices – [Exhibit O](#).
- 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability – [Exhibit P](#).

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mr. Matson to approve the following:

- The affiliation agreement for academic field experience between WASD and Mercyhurst University as outlined in [Exhibit Q](#).
- The Behavioral Consultant Agreement with the Northwest Tri-County Intermediate Unit as outlined in [Exhibit R](#).

Motion approved by a voice vote with no opposition. Motion carried.

**Affiliation  
Agreement  
Mercyhurst/WASD  
IU 5/WASD  
Behavioral  
Consultant**

Motion by Mrs. Hetherington, seconded by Mr. Matson to approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit S](#). Motion approved by a voice vote with no opposition. Motion carried.

**Transportation  
Requests**

Motion by Mrs. Pound, seconded by Mrs. Hetherington to approve the following:

- Approve Stephanie French, Donald Herrmann, Lauren Kelly, Brian Miller and Kathryn Stazer, as additions to the WASD Volunteer List.
- Accept the resignation of Steven O'Donnell as Student Assistant Program Case Manager effective September 1, 2023.
- Accept the resignation of Rebecca Braden, softball assistant coach effective September 2, 2023.
- The following extra-curricular appointments for the 2023-2024 school year:
  - Stacey Mattocks as Rainbow Coordinator at step 1.
  - Kimberly Webb as Rainbow Facilitator at step 1.
- The Winter/Spring Athletic Appointments as outlined in [Exhibit T](#) and Jenna Wright as 1<sup>st</sup> Assistant Softball Coach.

Motion approved by a voice vote with no opposition. Motion carried.

**WASD Volunteers**

**Extra-Curricular  
Resignation**

**Athletic Resignation**

**Extra-Curricular  
Appointments**

**Winter/Spring  
Athletic  
Appointments**

Mr. Morvay shared the highlights from the Erie County Technical School Board meeting in August:

- Mr. LaVerde gave the 100-day status update.
- The JOB updated their Health/Safety Plan
- Auto Technician position is still open.
- There are 845 students (about 93% capacity)
- 90% of renovations are complete.
- There has been a pushback of completion for sitework projected for February 2024.
- The executive team is recommending the JOB look at adding a higher demand lab instead of a second Cosmetology lab. State numbers do not show cosmetology as a high priority job field.
- Unused funds from the contingency will go to Capitol Funds.

**Erie County  
Technical School  
JOB**

Dr. Pushchak updated the Board on some of the highlights from the Northwest Tri-County Intermediate Board:

- The IU Summer Foods (meals) were about 44,000 this summer.
- 45 new hires in one year.
- The IU is looking at a Para-professional Academy.
- This Thursday will be the awarding of the diplomas for those who completed their GED.

**Northwest Tri-  
County  
Intermediate Unit**

During Board Correspondence and Dialogue, Mrs. Pound shared that this Friday is homecoming. Mr. Matson shared that the marching band took 2<sup>nd</sup> place at the McDowell Competition.

**Board  
Correspondence  
and Dialogue**

Mr. Bloeser announced there would be an Executive Session following the meeting tonight to discuss safety and security.

There being no further business before the Board, upon motion by Dr. Puschak, seconded by Mr. Morvay, the meeting was adjourned at 8:30 p.m.

**Adjournment**

Signature on File  
Vicki Bendig  
School Board Secretary